

各 2022-2023 年度中六畢業生：

領取香港中學文憑考試證書

由 2023 年 10 月 30 日至 2023 年 12 月 21 日期間，各畢業生可在學校開放時間（星期一至五：上午九時至下午五時）（星期六：上午九時至下午一時），到本校校務處領取香港中學文憑考試證書。畢業生必須攜帶香港身份證正本，以便核實身份。

若畢業生未能親自前來領取，可授權親友代為領取。代為領取人士必須帶同已填妥的「領取香港中學文憑考試證書授權書」（詳見附件）。

如有任何問題，請致電 2706 6969 與校務處職員邱卓殷小姐聯絡。

萬鈞匯知中學學校發展部 謹啟

2023 年 10 月 30 日

附件： 領取香港中學文憑考試證書授權書

敬啟者： 本人_____（畢業生姓名），香港身份證號碼_____，
現授權_____（領取證書者姓名），香港身份證號碼_____， 到
萬鈞匯知中學校務處領取香港中學文憑考試證書。

注意：領取者必須攜帶畢業生的身份證副本和領取者的身份證正本及副本，以便核
實身份。

此致 萬鈞匯知中學學校發展部

畢業生簽署 _____

30th October, 2023

Dear F.6 graduates of 2022-2023,

Collection of HKDSE Certificate

Starting from October 30th 2023 to December 21st 2023, graduates could collect their HKDSE certificates at our general office during office hours (Monday to Friday: 9:00 am to 5:00 pm; Saturday: 9:00 am to 1:00 pm).

Graduates must bring along their HKID cards for identification purpose. In case students could not collect their certificates in person, they could authorize their relatives to collect them. Please refer to the appendix for details. (Authorization Letter for Collection of HKDSE certificate).

For any enquiries, please feel free to contact Miss Yen Yau at 2706 6969.

Yours faithfully,

School Development Department of Man Kwan QualiEd College

Appendix: _____ 2023

Authorization Letter for Collection of HKDSE certificate

To School Development Department of Man Kwan QualiEd College:

I _____ (Name of graduate) with HKID No. _____
hereby authorize *Mr. / Mrs. / Miss / Ms. _____ (Name
of authorized agent) with HKID No. _____ to collect my HKDSE
certificate on my behalf at the general office of Man Kwan QualiEd College.

Note: Authorized agents must bring along a copy of the graduate's HKID card
together with their own HKID card and a copy of it for identification purpose.

Signature of Graduate
